

NORTHERN INDIA INSTITUTE OF FASHION TECHNOLOGY, MOHALI

TENDER FORM

INSTRUCTIONS TO TENDERERS

1. Tender must be enclosed in a properly sealed envelope addressed to the Director General, NIIFT, Mohali, by designation and not by name . The quotations must be super scribed “ Tender for the purchase of Biometric Machines as called for in the advertisement, dated _____.” The Tender should reach the Director General, NIIFT, Mohali before 14.30 hours on the date mentioned in the advertisement notice.
2. In the event of the tender being submitted by a firm, it must be signed separately by each member thereof , or in the event of the absence of a partner it must be signed on his behalf by a person holding the power of attorney authorizing him to do so, or in the case of a company the quotation should be executed in the manner laid down in the said Company’s Articles of Association. The signatures on the quotations should be deemed to be authorised signatures.
3. All the columns of the Tender form shall be duly, properly and exhaustively filled in. The rates and units shall not be overwritten . Quotations shall always be both in figures and words. The words “No quotation” should be written across any or all of the items in the schedule for which a tenderer does not wish to tender.
4. Any omission in filling the columns of “units” and “rates” shall all together debar a quotation from being considered.
5. The tenderers must sign all the quotations.
6. A draft of **Rs 5,000/-** must be deposited as earnest money in the name of NIIFT ,Mohali, prepared from any scheduled bank payable at Mohali and the receipt must accompany the tender form failing which the tender will not be considered . If any successful tenderer fails to sign the contract on terms contained in the invitation for tender, its tender form and quotation form and conditions of contract ,or to pay the additional security referred to in the next clause below, the above said amount will be regarded as forfeited.
7. The Director General ,NIIFT Mohali will have the right of rejecting all or any of the quotation without assigning any reasons .
8. No tender will be considered unless and until all the documents are properly signed.

Signatures of the Tenderers

We hereby quote to supply the goods and materials specified in the underwritten schedule in the manner in which and within the time specified set forth in the conditions of contract at the rates given in the schedule specified below.

SCHEDULE "A" OF RATES

S.No	Specification	Qty	Rate	Amount
	CPU	32bit RISC CPU or higher	04	
	Display	3" B/W LCD or higher		
	Fingerprint Scanner	High Resolution Optical (\geq than 600dpi)		
	False Fingerprint Detection	Embedded		
	Transaction Record	1,20,000 Impressions		
	Users	6000 or higher		
	Authentication Mode	Fingerprint, Password, Proximity Card		
	Instruction	Voice Guided		
	Communication Mode	TCP/IP/ & USB		
	FAR & FRR	0.0001% & 0.01% max		
	Speed Mode	IEEE 802.2, Ethernet TCP/IP		
	Authentication Angle	360°		
	Data Backup Support	USB		
	Authentication OSD	Person Name and ID display		
	Synchronization	Automatic Server to Device Synchronized		
	Data Transmission	Online or Offline		
	Lock Control	Supported		
	Proximity Card Reader	Built-in		
	Temperature Humidity	-10°C ~ 50°C lower then 90% RH		
	Source of Power	DC 9V		
	Power Backup	Battery (5 ~ 8 hrs)		
	Certification	CE & FCC		
	Warranty	Two year onsite warranty		
	Attendance Software	Included		

All rates for delivery are FOR Destination, dated the _____ day of _____ 2017.

Signature _____

Name _____

Address _____

Please read conditions Schedule "B" and then fill in all the above columns.

SCHEDULE 'B'

Conditions of Contract

1. This contract is to last from _____ to _____ but in the event of any breach of the agreement at any time on the part of the Contractor , the contract may be terminated summarily by the Director General , NIIFT, Mohali without compensation to the Contractor.
2. If any question ,difference or objection whatsoever shall arise, in any way connected with or arising out of this instrument or the meaning or operation of any part thereof the rights, duties or liabilities of either party then save in so far as the decision of any such matter is hereinbefore provided for and has been so decided, every such matter including whether its decision has been otherwise provided for and or whether it has been finally decided accordingly or whether the contract should be terminated or has been rightly terminated in whole or part and as regard the rights and obligations of the parties as the result of such termination shall be referred for arbitration to any office appointed by Director General and his decision shall be final and binding and where the matter involves a claim the amount, if any, awarded in such arbitration shall be recoverable in respect of the matter so referred.
3. The time and date of delivery or dispatch stipulated in a supply order shall be deemed to be the essence of the contract and should the supplier fail to deliver or dispatch any consignment with in the period prescribed for such delivery or dispatch stipulated in the supply order, the delayed consignment will be subject to 2% penalty per consignment per month or a part of the month recoverable on the value of recovery will be made from his bills or security deposited with the NIIFT, Mohali provided also that “ No recovery of penalty will be made if the delayed supplies are accepted by extended the delivery period by the Director General .
4. The supplier will supply nothing but genuine articles. The Contractor will be responsible for the damage or loss in transit. He will replace goods broken or lost with in 10 days from the date of notice thereof.
5. Quantity can be increased or decreased.
6. Telephonic / Fax /Telex tenders shall not be accepted.
7. NIIFT reserves the right to reject any or all the bids without assigning reason whatsoever.
8. No conditional tender will be accepted.

9. The rates should be quoted per unit(FOR destination)including cost of media, manual and license etc. and taxes thereon.
10. The successful Tenderer must furnish a warranty for providing free post Installation. Comprehensive support during a warranty period of two years from the date of successful installation and commissioning.
11. On successful commissioning of the entire system, the agency shall impart training for day-to-day operation to a maximum 6 nos. of employees free of cost.
12. The successful Tenderer will be responsible for entering the complete student related data required for Biometric attendance of students
13. The supplier is responsible for the installation of the machines
14. The quotations will be regarded as constituting an offer or offers open to acceptance on whole or in part or parts at the discretion of Director General, NIIFT, Mohali.

Signature with Stamp