

**Northern India Institute of Fashion Technology
(Industrial Area, Phase 1, Mohali)**

Tender Document for Glow Sign Board at NIIFT Mohali.

This tender document contains following papers:

1. Technical Bid (Annexure-A) :Scope of Work, Terms and Conditions
2. Financial Bid (Annexure –‘B’) Submission Form of Financial Bid

Note: - Documents at S. No. 1 & 2 above to be submitted in separate sealed envelop. Envelop at S. No. 1 marked as ‘Technical Bid’ and Envelop at S.No.2 above to be submitted in another sealed envelope marked as ‘ Financial Bid’ . Both the envelops should sealed in another envelop.

Signatures of Tenderer

**Northern India Institute of Fashion Technology
(Industrial Area, Phase 1, Mohali)**

Scope of Work, Terms And Conditions of the Contract

A) Material Specification for LED Glow Sign Board:

ACP: Alstone/Timex/Aludecor

Acrylic Astari: 3mm with 2.3 inch Raising

LED: Samsung with 2 years Warranty

Power Supply: Waterproof with 3 years Warranty

Sunboard: Rajshree (5mm for base and 3mm for Raising)

B) Size of LED Glow Sign Board:

S. No.	Board Size in Sq. Ft.	Area to display	Words
01.	10X4=40	To visit site	I Love NIIFT
02.	40X4=160	To visit site	Northern India Institute of Fashion Technology
03.	20X4=80	To visit site	Northern India Institute of Fashion Technology

C) Terms & Conditions :

1. Cost of Tender Form is Rs. 500/-
2. The tender shall be submitted with earnest money of Rs. 10,000/- by way of account payee bank draft of any schedule bank in favor of NIIFT, Mohali payable at Mohali.
3. Documents at S.No. 1 & 2 above to be submitted in separate sealed envelope. Envelop at S. No. 1 marked as 'Technical Bid' and Envelop at S.No.2 above to be submitted in another sealed envelope marked as 'Financial Bid'. Both the envelopes should be sealed in another envelope.
4. Security deposit of the amount equivalent to 10% of the work order value or Rs.20,000/- whichever is higher will have to be deposited by the successful tenderer within 21 days of issue of work order.
5. The Tender must be in accordance with the terms & conditions laid down and incomplete tender shall not be entertained.
6. If the date of opening of tenders happens to be holiday, the same shall be received and opened at the same time on the next working day.
7. No material for LED Glow Sign Board shall be issued by NIIFT. The Bidder shall be responsible for arranging all the material required for same.
8. The Bid Document issued to the Bidder is non transferable.
9. Bidders are advised to visit the site of the work and acquaint themselves of all site conditions prior to submission of their bid. Failure to visit the site shall in no way

- relieve the successful bidder of any of the obligations in performing the work in accordance with this bid document with the quoted price.
10. Posted Telefax /Telegraphic offers and offers sent through E-mail shall not be considered.
 11. Bid received after the due date and time and any change in quotation after the specified date shall be straightway rejected NIIFT will not be responsible for the loss of bid documents or for the delay in postal transit.
 12. Conditional Tender will not be accepted.
 13. The tenderer should quote the rates in the **Financial Bid** in the figures as well as in the words.
 14. The budget cost upto Rs.3.00 lacs to Rs.3.50 lacs.
 15. There should not be any cutting in the Tender Document as regards quoted rates etc.
 16. Bidder must have at least one to two years experience in relevant field in any organization having a building at least as large as of this institute and shall attach a certificate/proof in this regard and information regarding relevant experience must be filled in the following table :

S. No.	Name of the Organization	Period of Work Undertaking/Experience		Year/Months /Days
		From	To	
Total				

17. The Bidder shall be required to sign the contract agreement within 10 days of the intimation of the acceptance of tender to him. Failure on his part to do so may result in invalidation of the contract and forfeiture of the securities and earnest money.
18. The tender offer shall be valid up to 90 days from the date of opening of tenders. Should the tenderer with draw or amend his offer within a period of 90 days, from the date of opening of tenders he is liable to be black listed the earnest money so deposited shall be forfeited.
19. All Taxes, GST/Statutory Levies, cess shall be deposited by the contractor from all bills as per rule and he will be responsible for any delay/penalty.
20. Tender is required to be filed and signed by the owner/ duly authorized partner / Director whichever is applicable. The authorization of signing person required to be submitted with the form.
21. If any information furnished by the bidder is found to be false at any stage, the bid may be rejected or agreement terminated. The amount whatsoever withheld by the owner shall be forfeited or loss recovered.
22. The contractor shall supply all the tools required to be used for repair work to his labor at his own level.
23. In case the successful bidder is unable to perform the laid down work & duties, DG, NIIFT reserves the right to get the work done from the open market at the risk & Cost of the Bidder.

22. In case the successful bidder is unable to perform the duties satisfactory, DG, NIIFT reserves the right to terminate the contract
23. In case of any dispute, the order of Director of Industries and Commerce, Govt. of Punjab shall be final.
24. All differences and disputes on any matter connected with the contract shall be resolved by the Arbitrator which shall be appointed by Chairman, NIIFT and the decision of Arbitrator so appointed shall be final.
25. The Director General shall be competent to reject any or all tenders without assigning any reason.
26. Full payment will be released after completion and successful installation of the LED Boards (Glow Sign Board).

Note: NIIFT Mohali (NIIFT Committee) reserve the right to accept or reject any tender(s) without assigning any reason thereof.

(Annexure-B)

Financial Bid (Rs.3.00 lacs to 3.50 lacs)

S.No.	Board Size in Sq. Ft.	Rate @ Rs.	Area to display	Words
01	10X4=40		Front Side Wall of Campus	I Love NIIFT
02.	40X4=160		Front top of Campus	Northern India Institute of Fashion Technology
03.	20X4=80		Side Boundary Wall of Campus	Northern India Institute of Fashion Technology
04.	Others Exps.			
05.	GST			
06	Total			

Note: Please mentioned all the rates alongwith material (inclusive all).

Signature_____

Name _____

Address _____